

MINUTES OF THE FOREST WORKING GROUP HELD AT TFCG CONFERENCE HALL
THURSDAY, 17TH JANUARY 2008.

1. OPENING AND SELF INTRODUCTION

The chairperson (TFWG Coordinator) opened the meeting by welcoming the Forestry Working Group members and thanking them for taking their time and coming to the meeting. He introduced agenda points for the day and wound up by asking a round table self introduction. The agenda points for the day were as follows: -

- » Opening and self introduction
- » Mama Mimitu
 - Review and signing of MoU
 - Appointment of Campaign management teams
 - Review of pre-implementation steps - audits, liaison and launching
 - Status of funding
- » Independent Forest Monitoring
 - Status and update of project launch
- » AOB and closing

2. “MAMA MISITU” PROJECT

- » As an introduction to the Mama Mimitu project Cassian briefed the members on a meeting he had with the Director of Forestry the previous day. He informed members that he introduced Mama Mimitu and IFM projects to the new Director of Forestry and Beekeeping (Dr. Felician Kilahama). He informed them that the Director was very impressed with the two projects and that he will give full support to their implementation. The Director also promised to come up with some ideas/comments on how to improve the projects further.
- » Cassian then presented to the working group members the progress made on Mama Mimitu project since October 2007 and that a MoU has been developed and that it needs to be signed by the partners. He narrated that those signing it should be members of the TFWG working on the ground in the operating areas, be institutions, and not an individual and those who are ready to host implementing teams in the field and collaborate in the process of implementing the project. Finally he pointed out that each member should have their logo on the MoU after signing it. Andrew Williams took members through the MoU document while making appropriate corrections and amendments. After that it was agreed that members be sent the MoU for signing after consultations with their respective offices. TNRF will coordinate the signing through the PIU once in place.
- » The MOU can be downloaded at this link: <http://www.tnrf.org/node/6888>

- » Since discussion on Mama Misitu MoU took a lot of the meeting's time, the other agenda points under Mama Misitu were left out. It was proposed that the agenda points be left out and be discussed when the PIU is in place so that the plan is more realistic and to the material time.

For action

- Finalize recruitment of Mama Misitu staff – TNRF
- Finalize signing of MoU – PIU
- Stepwise planning of Mama Misitu activities – PIU
- Follow up of recommendations from Director of Forestry - PIU

2.1 APPOINTMENT OF MANAGEMENT TEAMS

- » Cassian presented the process of appointing Mama Misitu management team by starting with the Steering Committee. It was agreed that the Steering Committee be composed of all TFWG who signed the MoU of the project.

Regarding the Technical advisory group it was agreed that 5 partner organisations (proposals MJUMITA [communities], JET [media], LHRC [law], IUCN/FLEG [governance] and TFCG [forest conservation and management]) be in the panel. The involvement of LHRC was of concern as they have not been in our meetings for a while. It was also agreed that it is not only LHRC who should be consulted but also to consult MISA (through Kahemela) or HEKIMA advocates (through Cassian) to find out who will willingly be ready to assist in the aspects of legal issues and signing of the MoU.

As to the Interim Technical implementing Unit, the meeting was informed that recruitment of a campaign manager and assistant is in the process. The Campaign Manager has just been interviewed and the assistant will be interviewed soon. A discussion ensued about Rehema, and it was agreed that the recommendation of the interview panel (Cassian Sianga, Charles Meshack, and Andrew Williams) should be accepted. The interview panel also recommended that Rehema be supported by a part-time Technical Advisor. In this regard Nike Doggart volunteered her services, and the meeting agreed she would be an appropriate choice. Therefore the Campaign Manager is Rehema Mtingwa and the name of the assistant will be sent to members once confirmed.

For action

- A representative from legal aid to be finalized between Cassian and Kahemela
- Final recruitment and appointment of staff to be made - TNRF

2.2 FINANCIAL RESOURCES

- » The status of financial resources was presented by TNRF Coordinator, Andrew Williams. He informed the members that in principle the Ministry of Foreign Affairs of Finland has decided to finance the whole of Mama Misitu project including the launching. He informed them that the modalities of signing the agreement and so forth would be discussed later and members will be informed accordingly, once final agreement has been reached by the Ministry of Foreign Affairs of Finland.

For action

- Members to be informed on final agreement with signing of contracts – TNRF
- A budget to be included for community members to participate in meeting (MJUMITA) - TNRF

3. INDEPENDENT FOREST MONITORING PROJECT

- » Cassian reviewed the way IFM was developed and how it changed as demands were being made by DANIDA who wanted to see Mama Misitu going further than that and seeing IFM being part of it. They were interested to fund the whole package but later on decided to fund only IFM. Since Mama Misitu will complement IFM and FLEG and vice versa through awareness raising and communication, members supported what was written by the Secretariat with support from some of TFWG's members.
- » Members were also informed that there is no single member who has the technical expertise in the design, implementation and monitoring of IFM. Furthermore there is no one who is ready in respect of available time to take the whole project as everyone was already committed to implement what has been planned in their respective projects. It was therefore agreed that an independent body/consultant to take it up and make sure it is implemented be hired. It was further stressed that the involvement of civil societies organisations in the implementing areas for the process to continue being should be highly taken into consideration.
- » There was a lengthy discussion on who should own the process, what will be the role of TFWG and so forth. This arose as a result of a presentation to the members that FBD SWAp Steering Committee should host the IFM process with the SWAp Technical Committee playing the key project management advisory role. The SWAp Steering Committee or as may be delegated to the SWAp Technical Committee is to decide on which consultant to hire for each phase. It was proposed to the meeting that, the Consultant who will be hired to work on the design phase should come up with further proposals on all these issues and that these should be presented to the TFWG for further decisions and further action. In general, there was strong support for initially leaving the IFM process hosted by the FBD SWAp Steering Committee, pending further suggestions and discussion.

For action

- An independent senior Tanzania facilitator to be hired to facilitate the design phase of the project - TNRF
- In the design phase roles and responsibilities of TFWG to be clearly stated - Facilitator
- The owner/host of the process to be clearly demonstrated - Facilitator
- MJUMITA should be fully involved in the whole process - TNRF

4. AOB AND CLOSING

There was one AOB from Nike. She requested a discussion paper on biofuel to be written for discussion in the next meeting. It was agreed and action will be taken by TNRF.

For action

- A discussion paper on biofuel to be prepared for discussions in the next TFWG meeting - TNRF

Lastly the Chairperson closed the meeting by thanking all members for their contributions.

List of participants with apologies			
1.	Tim Devenport	WCS - Tanzania	
2.	Dr. Andreas	FOPIS – MNRT/GTZ	
3.	Bariki Kaale	UNDP	

List of participants who attended			
s/n	Name	Organization	Contact
1	Alfred Kalaghe	Africare	0754 764789
2	Yassin Mkwizu	IUCN	0784 339293
3	Steve Ball	MCP	0784 820323
4	Jasper Makala	MCP	0784 938097
5	Charles Meshack	TFCG	0754 380607
6	Nike Doggart	TFCG	0754 380609
7	Adrian Kahemela	TFCG	0755 776173
8	Joseph E. Shayo	JET	0754 764789
9	Ernest R. Moshi	FARM Africa	0787 793587
10	Vitus Membo	MJUMITA	0784 385022 or 0713 272014
11	Leneth Motto	MJUMITA	0784 360768
12	Daniel Shegingo	MJUMITA	0712 080766
13	Ndissi M. A. T.	TAF	0754 752583
14	Lea Hansen	CATE TZ	0782 792629
15	Andrew Williams	TNRF	0754 095517
16	Cassian Sianga	TNRF	0756 960496